Job description

Agency	Department of Environment, Parks and Water Security	Work unit	Flora and Fauna Division
Job title	Data Systems Scientist	Designation	Professional 3
Job type	Full time	Duration	Fixed for 12 months
Salary	$108,699 - $121,738	Location	Darwin
Position number	50231067	RTF	277301	Closing	26/09/2023
Contact officer	Caroline Chong on 08 8999 4592 or caroline.chong@nt.gov.au		
About the agency	https://depws.nt.gov.au/		
Apply online	https://jobs.nt.gov.au/Home/JobDetails?rtfId=277301		

APPLICATIONS MUST INCLUDE A ONE-PAGE SUMMARY ABOUT YOU, A DETAILED RESUME AND COPIES OF YOUR TERTIARY QUALIFICATIONS.

Information for applicants – inclusion and diversity and Special Measures recruitment plans

The NTPS values diversity. The NTPS encourages people from all diversity groups to apply for vacancies and accommodates people with disability by making reasonable workplace adjustments. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. For more information about applying for this position and the merit process, go to the OCPE website.

Aboriginal applicants will be granted priority consideration for this vacancy. For more information on Special Measures plans, go to the OCPE website.

Primary objective

To support the delivery of an information management system project to manage data workflows and information outputs on the threatened species of the Northern Territory.

Context statement

The Flora and Fauna Division is responsible for managing biodiversity data, publishing the conservation status of flora and fauna species and providing information in relation to the threatened species of the Northern Territory. The Division is progressing a program of work through the national Biodiversity Data Repository to support information management and enable and deliver data exchange between jurisdictions.

Key duties and responsibilities

1. Manage the implementation of a data management framework in an enterprise data management system, including to implement review and approval processes, track artefacts, document and implement solutions to problems and assess and incorporate stakeholder feedback.
2. Work collaboratively with Flora and Fauna Division staff to design, implement, test and enhance a data management framework and associated standardised workflows for the efficient management and delivery of information on threatened species.
3. Collate and interpret diverse data and information relating to threatened species, and develop workflows for outputs including threatened species fact sheets and species conservation lists.
4. Provide a high level of customer service, technical support and training and facilitate the transfer of knowledge to data system users.

Selection criteria

Essential

1. Demonstrated highly effective project management skills, including well-developed organisation skills, ability to work under pressure and manage competing priorities.
2. Demonstrated extensive experience and detailed knowledge of end-to-end delivery of application or business systems projects including incident, problem, change, test and release management related activities.
3. Demonstrated experience in implementing information management frameworks, and the ability to rapidly learn new data systems.
4. Demonstrated experience to identify and understand business issues related to the function of information management systems from a variety of perspectives, brainstorm and analyse answers, and implement solutions.
5. Demonstrated expertise in developing procedural documentation and delivering instructional presentations for business process mapping.
6. Demonstrated highly developed stakeholder engagement, customer service and communication skills, specific to ICT service delivery or ICT systems support, with the ability to interact effectively with people of diverse cultures.

Desirable

1. Knowledge and understanding of Northern Territory and Australian biodiversity data systems.

Approved: 06/09/23

Alaric Fisher, Executive Director Flora and Fauna Division

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